

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, Cambs, SG19 3LG
Tel: 01767 650596 Email: hatley-parish-clerk@hatley.info

Minutes of the Ordinary Meeting of Hatley Parish Council held on Tuesday 16th January 2018

In attendance: Cllr M Eagle (Chair), Cllr N Jenkins, Cllr H Nickerson, Clerk to the Council K Wilde, District Cllr B Smith and 13 members of the public (2 arriving later).

1. Apologies were received and accepted for Vice Chair, Cllr Pinney and Cllr Astor.
2. There were no declarations of interests or dispensation applications received for items on this agenda.
3. Minutes for the Ordinary Meeting held on 17th October 2017 and of the extraordinary meetings held on 1st November 2017 and 14th December 2017 were agreed and signed by the Chair.
4. Matters arising: The Clerk advised that Cambridgeshire County Council will be publishing their maintenance programme in March for the footpath that links East Hatley to Hatley St George. The Oil Club has confirmed that there are 18 members in East Hatley and as such the Clerk will request feedback on this service from residents via the next Parish newsletter.
5. The meeting was opened to members of the public for a maximum of ten minutes to enable them to address questions to the Parish Council. No questions were raised.
6. District Cllr Bridget Smith gave apologies for Cllr Kindersley's absence and updated the Council on the following issues: the current consultation on modifications to South Cambridgeshire District Council's Local Plan (open until 16th February); Central Bedfordshire's consultation on plans for new towns, with the largest being located on the edge of Biggleswade (closing date 22nd February); the National Infrastructure Commission's planning proposals for the Oxford to Cambridge via Milton Keynes corridor which is currently under consultation by Government; Park and Ride charges in Cambridge are due to be dropped; advice on the collection of recycling waste when there is surplus to the contents of the blue bin; the Police and Crime Commissioner's consultation to seek feedback on a proposed increase in police spending by £1 per month per tax payer; and SCDC's planning designation could be removed by the Government's Planning Inspectorate due to the number of Appeals that have been lost.
7. Churches: There was nothing to report on either church. However, it was noted that Matthew Saunders, Director of the Friends of Friendless Churches is due to retire in March and will be succeeded by Rachel Morley.
8. Planning: i) Application S/4601/17/FL for the change of use of domestic outbuildings to two dwellings at Moat Farm, East Hatley, SG19 3HY. The Chair confirmed that the Parish Council would be unable to consider this application at this meeting due to insufficient time being allowed to review the plans and insufficient information being available. The Chair will contact the applicant to request a site visit so that any missing, confusing or inaccurate details could be discussed directly, to enable an informed decision to be reached at a later meeting. The Chair invited members of the public to share comments or raise questions in relation to this application. Concerns included: a) new dwellings appear to have a larger footprint and to be higher than the original outbuildings ; b) inconsistencies on the plans in relation to the numbering of the buildings; c) lack of clarity as to the purpose of some buildings; d) the inclusion of the caravan and hardstanding on the plans are not referred to on the application

form; e) lack of architectural merit or landscaping for the site; f) plans refer to parking for a total of 4 cars which does not suggest a need to widen the road inside the site; g) the site entrance has not been considered for widening which may cause safety issues on the main highway; h) the siting of a new entrance for two dwellings in close proximity to other dwelling entrances and the main turning into East Hatley in a location where speeding is proven; i) plans for just 4 cars do not seem a realistic expectation for two dwellings of this size; j) the site is outside the village framework without any justification for development; k) there is a known watercourse, possibly 5 metres away from the site, which has not been noted on the plans or application form; l) land in the area, specifically in neighbouring gardens, is prone to becoming waterlogged and therefore plans for a soakaway would exacerbate this issue, as will the amount of hardstanding that is being introduced to this site; m) the drainage that appears to have been installed is running into a nearby ditch and is a flood risk; n) permission given to change the use of the buildings is based on the volume and floor footing remaining unchanged, which is now not the case; o) lack of a traffic impact report, a flooding report or planning statements to justify dwellings outside the village framework; p) plans illustrate pitched roofs however the buildings now have domed roofs. The Chair thanked the residents for their sharing their concerns and the **Council resolved** to support the concerns if they are not alleviated following a site visit or discussion with the applicant.

ii) Applications S/1703/17/LB and S/1701/17/FL for renovation works at St Denis' church were approved by SCDC Planning.

iii) Application S/3657/17/LD for a Certificate of Lawful Development for the proposed siting of a mobile home and the layout of a concrete base at the Old School House, East Hatley, SG19 3HX was approved by SCDC Planning.

iv) Application S/3875/17/FL for a 2 storey front and side extension at 51 East Hatley, SG19 3JA remains open for consultation.

v) Other local planning noted: SCDC's proposed modifications to the Local Plan (see Minute 6); Barn Farm's permission for the temporary siting of a mobile home expires on 31st August 2018

9. Village Enhancement Projects: **i)** Speeding Sign – The Clerk is awaiting a response from South Cambs Police regarding next steps to tackle speeding. The Clerk will download data from the sign in the coming week or two. **ii)** Road markings since resurfacing works – **The Council resolved** to issue a final letter and map to County Highways suggesting areas that would benefit from additional road markings for safety purposes. **Cllr Jenkins agreed to action.** **iii)** New notice board in East Hatley – The Clerk provided costings and the **Council resolved** to seek financial assistance for the purchase in the new financial year. **iv)** The Hatley Litter Pick will take place on Sunday 18th March. Details will be shared in the next newsletter and on the website. **Clerk to request equipment from SCDC.**
10. Hatley Village Association: Chair of the HVA, Mervyn Lack, confirmed that many events are planned, to include the Quiz Night on 3rd February, the Coffee Morning on 6th February, the Pancake Race on 11th February and the Fête on 1st July. The HVA needs new members and will seek to address this via flyers to households. They also aim to address the misconception by some residents that HVA fundraising is solely for the benefit of the Village Hall. In future each fundraising event will be clearly linked to a specific local project. Funds raised via the Coffee Morning events to date (not including the 50% already banked with the HVA for improvements to the Hall) totalling £290.85 have been transferred by cheque from Mervyn to the Clerk, to be banked under the HVA but specifically for the benefit of the Play Area.
11. Village Hall: **i)** Bookings – The Clerk confirmed that the Monday night band remains to be the only regular hirer; however bookings income to date exceeds £1500. **ii)** Improvement works – The Clerk still needs to organise a meeting regarding the modifications and repairs to the

- doors and is also awaiting a quotation for the external lighting. **ii)** SCDC's Community Energy Fund – Cllr Jenkins urged the HVA and Council to consider whether any improvements could be sought under this fund. Clerk to seek full details of the fund when they become available in March. A number of improvements were suggested and Cllr Nickerson gave a brief reminder of the improvements that have been made by the Landlord in recent times.
12. Village Play Area: **i)** The Clerk shared costings for the Roty Roundabout, to be purchased from HAGS SMP Ltd, with installation by Eastern Play Services Ltd. The **Council resolved** to proceed with the proposed purchase and installation, with the aim of completion by early/mid-April. **ii)** Cllr Nickerson reported that during his inspection of the play area earlier in the day there was some minor movement of the ground posts close to the pole on the play tower. **Chair agreed to seek solutions** that may support and strengthen the posts until funding is available for a new play tower. Cllr Nickerson also reported that he had removed the old tree bench and installed the memorial bench for Mr Harris in its place. He was thanked for doing this. **Clerk to organise photos and acknowledgement** of the memorial bench for the website and a letter of thanks to Mrs Harris.
 13. Village Website: Peter Mann gave a summary of the purpose and progress of the project to design a new website, mentioning costs and funding and highlighting the new features that will be available. The project will ideally be close to completion by the end of the financial year.
 14. Correspondence received and shared: **i)** SCDC – Timetable for the election of the Parish Councillors on 3rd May 2018. **ii)** CAPALC – General Data Protection Regulation (GDPR) Countywide scheme. **iii)** SCDC – South Cambridgeshire Community Awards 2017-18. **iv)** Cambridgeshire Police – Police Funding Public Consultation. **v)** SCDC – Local Plan Consultation.
 15. The **Council resolved** to approve the reconciliation of income and expenditure against the bank account for Quarter 3, October to December 2017.
 16. The **Council resolved** to approve the following payments:
 - i. *Fire & Safety Solutions Ltd* – £45.60
 - ii. *MRL Astor* – Village Hall Water Rates £28.70
 - iii. *K Wilde* – Salary payments January and February
 - iv. *K Wilde* – Overtime October to December 2017
 - v. *K Wilde* – Travel expenses October 2017 to January 2018
 - vi. *K Wilde* – Reimbursements October 2017 to January 2018
 - vii. *e-on* – Direct Debits: 13th November 2017 £14.06, 11th December 2017 £16.19, 15th January 2018 £14.99
 17. Budget and precept calculation for 2018-19: The Clerk shared details with the Councillors and members of the public. The **Council resolved** to approve the proposed precept of £5,400, an increase of 12.5%.
 18. The time and date of the next meeting: **7.30 pm on Tuesday 20th March 2018.**
 19. The meeting was closed at 9.15 pm.