

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, Cambs, SG19 3LG
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MEETING NOTICE

Dear Sir/Madam

I hereby give you notice that an Ordinary Meeting of Hatley Parish Council is due to be held on **Tuesday 17th October, 2017 at 7.30 pm in Hatley Village Hall**. Members of the public are welcome to attend. All members of the Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Mrs Kim Wilde
Clerk to the Council
12th October, 2017

A G E N D A

1. To receive apologies for absence
2. Interests
 - i. To receive declarations of interest
 - ii. To receive and consider dispensation applications for items on this agenda
 - iii. To receive an amendment to the Register of Interests for Cllr Jenkins
3. Minutes for the Ordinary Meeting held on 11th July, 2017 to be agreed and signed
4. To consider any matters arising
5. To open the meeting to members of the public for a maximum of ten minutes to enable them to address questions to the Parish Council
Questions relating to items not on the agenda shall not require a response or discussion until the following meeting
6. To receive a report from the County and District Councillors
7. Planning:
 - i. To receive updates or decisions on applications S/1703/17/LB and S/1701/17FL, both referring to Replacement windows to Nave, Replacement Door to North Porch, Internal and External Repairs at the Church of St. Denis, East Hatley SG19 3JA
 - ii. To receive information and updates on other local planning, including SCDC's monthly update (circulated by email), if applicable
8. To receive updates and consider any decisions, as required, for the local Churches:
 - i. St. Denis
 - ii. Hatley St. George Church
9. Village Enhancement Projects:
 - i. To receive speeding sign data
 - ii. To receive an update on traffic calming solutions near North Lodge, Hatley St. George
 - iii. To receive an update on deer crossing signs
 - iv. To consider footpath maintenance
 - v. To review and consider road markings since resurfacing works
 - vi. To consider a new notice board in East Hatley
 - vii. To consider installing a traffic mirror in East Hatley
 - viii. To consider other community volunteering tasks, if applicable

10. To receive an update from the Hatley Village Association
11. Village Hall
 - i. To receive a summary of recent and future bookings
 - ii. To receive an update on electrical works - external lighting, PAT's and extractor fan
 - iii. To consider improvements to the car park area
 - iv. To consider hire fees for fundraising groups
 - v. To consider establishing a petty cash fund
 - vi. To consider purchasing a small kitchen fridge
 - vii. To consider purchasing a new Hoover
 - viii. To consider issues of waste removal
 - ix. To receive any other updates
12. Village Play Area:
 - i. To receive an update on funding applications for the Play Area project
 - ii. To consider any other matters relating to the Play Area
13. To receive an update on the Website
14. To receive an update from Connecting Cambridgeshire
15. To consider correspondence received:
 - i. Oil Club
 - ii. Gamlingay Parochial Church Council
 - iii. East Hatley resident regarding building work
 - iv. SCDC – Guidance on Travellers
 - v. SCDC – Parish Newsletter
 - vi. SCDC – Community Plans
 - vii. South Cambs Police – Panel Meeting
16. To receive the audited accounts and comments from the external auditors for the year ending 31 March 2017
17. To reconcile income and expenditure against the bank account Q2 Jul-Sept 2017
18. To consider payments for approval:
 - i. *PKF Littlejohn* – External Audit Fee £120.00
 - ii. *SLCC* – Annual Membership – £67.00
 - iii. *K Wilde* – Salary payments October, November, December
 - iv. *K Wilde* – Overtime July to September
 - v. *K Wilde* – Travel expenses
 - vi. *K Wilde* – Reimbursements
 - vii. *J & P Plant Limited* – Deer Sign installations £330.00
 - viii. *Robin Harris Joinery Limited* – Village Hall toilet repairs £84.00
 - ix. *East of England Ambulance Service NHS Trust Charitable Fund* – Amount TBC
 - x. *e-On* – Direct Debits: 12th August / 12th September £13.84 / 13th October £13.36
19. To agree the time and date of the next meeting: **7.30 pm on Tuesday 16th January 2018**
20. To resolve that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw whilst matters pertaining to item 21. are discussed
21. To resolve upon amendments to the terms of employment for Mrs K Wilde
22. To note the time of meeting closure