

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, Cambs, SG19 3LG
Tel: 01767 650596 Email: hatley-parish-clerk@hatley.info

Dear Sir/Madam

I hereby give you notice that an Ordinary Meeting of Hatley Parish Council is due to be held on **Tuesday 21st March, 2017 at 7.30 pm in Hatley Village Hall**. Members of the public are welcome to attend. All members of the Council are hereby summoned for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Kim Wilde

Mrs Kim Wilde
Clerk to the Council
16th March, 2017

AGENDA

1. To receive apologies for absence
2. Interests
 - i. To receive declarations of interest
 - ii. To receive and consider dispensation applications for items on this agenda
3. Minutes for the Ordinary Meeting held on 17th January, 2017 to be agreed and signed
4. To consider any matters arising
5. To open the meeting to members of the public for a maximum of ten minutes to enable them to address questions to the Parish Council
Questions relating to items not on the agenda shall not require a response or discussion until the following meeting
6. To receive a report from the County and District Councillors
7. To receive updates and consider any decisions, as required, for the local Churches:
 - i. St. Denis' Church
 - ii. Hatley St. George Church
8. Village Enhancements:
 - i. Local Highways Improvement Scheme speeding signs
 - ii. Traffic accidents near North Lodge, Hatley St. George
 - iii. Injured and killed deer on the roads and verges
 - iv. Highways Community Volunteers Scheme – ideas and membership
9. Planning:
 - i. To receive the decision on planning application S/2835/16/FL – Retrospective application for the continued siting of a caravan, Barn Farm, East Hatley, SG19 3JA
 - ii. To consider SCDC's monthly updates (circulated by email), if applicable
10. To receive an update from the Hatley Village Association

11. To consider any matters relating to the Village Hall
 - i. Summary of recent bookings
 - ii. New padlock for the door behind the bar area
 - iii. New locking system for the entrance to the bar
 - iv. New lighting for the outside entrance to the hall
 - v. New 'Hall for Hire' sign with website details only
 - vi. Introduction of 'Roles and Responsibilities' document for Keyholder and Booking Clerk
 - vii. Amendments to the Booking Form and Conditions of Hire documents
 - viii. Amendments to rates and booking priorities
12. Village Play Area:
 - i. To consider possible next steps for the Play Area project
 - ii. To consider any other matters relating to the Play area
13. To resolve to register the Council with the Information Commissions Office regarding Data Protection for Local Authorities
14. To consider correspondence received
 - i. Permission requested to place a memorial bench on Hatley St. George playing field
 - ii. CAPALC's consultation on draft Membership Agreement
 - iii. GAMARCH request for donation of £100
 - iv. CCC Highways Service's notice of surface treatment works in South Cambs
 - v. Cllr Bridget Smith's promotion of South Cambs Dementia Action Awareness
 - vi. Heidi Allen MP - Fairer Funding for South Cambridgeshire Pupils
15. Finance Update:
 - i. To consider payments for approval:
 - a. *K Wilde* – Salary payments March and April
 - b. *K Wilde* – Overtime January to February
 - c. *K Wilde* – Travel expenses and reimbursement for purchases made January to March. Itemised summary provided.
 - d. *MRL Astor* – £17.98 Village Hall Water Rates
 - e. *Abacus Oil Experts* – £120.00 Village Hall annual boiler service
 - f. *M Lack* - £8 Village Hall keys
 - g. *e-On* – Direct Debits: £13.50 February and £20.25 March
16. To agree the time and date of the next meeting: **7.00 pm on Tuesday 16th May, 2017 Annual Parish Meeting to be followed immediately by the Annual General Meeting of the Parish Council**
17. To note the time of meeting closure