

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, Cambs, SG19 3LG
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MEETING NOTICE

Dear Sir/Madam

I hereby give you notice that an Ordinary Meeting of Hatley Parish Council is due to be held on **Tuesday 20th March 2018 at 7.30 pm in Hatley Village Hall**. Members of the public are welcome to attend. All members of the Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Kim Wilde

Mrs Kim Wilde - Clerk to the Council
15th March 2018

AGENDA

1. To receive apologies for absence
2. Interests:
 - i. To receive declarations of interest
 - ii. To receive and consider dispensation applications for items on this agenda
3. Minutes of the Ordinary Meeting held on 16th January 2018 and of the Extraordinary Meetings held on 30th January 2018 and 27th February 2018 to be agreed and signed
4. To consider any matters arising
5. To open the meeting to members of the public for a maximum of ten minutes to enable them to address questions to the Parish Council
Questions relating to items not on the agenda shall not require a response or discussion until the following meeting
6. To receive a report from the County and District Councillors
7. To receive updates and consider any decisions as required for the local Churches
 - i. St. Denis
 - ii. Hatley St. George
8. Planning:
 - i. To receive notice of the withdrawal of planning application S/3875/17/FL at 51 East Hatley
 - ii. To receive an update on Cambridge Gliding Club's proposed application
 - iii. To receive information and updates on other local planning, including SCDC's monthly update (circulated by email), if applicable
9. Village Enhancement Projects:
 - i. To receive an update on the Speed Sign and contact with South Cambs Police
 - ii. To receive an update on community litter pick and other highways tasks
 - iii. To consider the deterioration of the verges on the main highway

10. To receive an update from the Hatley Village Association
11. Village Hall
 - i. To receive a summary of recent and future bookings
 - ii. To receive an update on electrical works
 - iii. To consider purchasing a new vacuum cleaner
 - iv. To consider setting up Wi-Fi
 - v. To receive any other updates
12. Village Play Area:
 - i. To receive an update on funding applications
 - ii. To note Tesco Bags for Help fund is open for voting
 - iii. To receive an update on equipment purchases and installations
 - iv. To consider any other matters relating to the Play Area
13. Village Website
 - i. To agree the new service level and rates with current host Claranet
 - ii. To receive an update on the new website
 - iii. To consider future hosting services as quoted by Federation Design
 - iv. To consider any other matters relating to the website
14. To consider correspondence received:
 - i. SCDC 'South Cambridgeshire: Your Place, Our Plan' for 2018/19
 - ii. SCDC 'District Councillor Engagement with Parish Councils after May 2018'
15. To consider SDCD's Community Energy Fund
16. To receive an update on Parish Council Elections (3rd May 2018)
17. To receive an update in Internal and External Audit services 2017-18
18. To consider payments for approval:
 - i. *MRLA* – £25.51 (approval only) Village Hall Water Rates
 - ii. *Society of Local Council Clerks* – £10.00 (approval only) Cambridgeshire Meeting incl. GDPR Overview - December 2017
 - iii. *Information Commissioner* – £35.00 Annual membership fee
 - iv. *Abacus Oil Ltd* – £120.00 Annual boiler service at the Village Hall
 - v. *Cambridgeshire County Council* – £598.19 LHI 2016-17 Project contribution
 - vi. *K Wilde* – Salary payments March and April 2018
 - vii. *K Wilde* – Overtime January and February 2018
 - viii. *K Wilde* – Travel expenses January to March 2018
 - ix. *K Wilde* – Reimbursement for purchases January to March 2018
 - x. *Buzz Associates Ltd* – £450.00 for web design services
 - xi. *Taylor James Stevens Ltd* – £900.00 for web design and build services
 - xii. *e-On* – Direct Debits: £12.00 on 1st February 2018 and £21.12 on 12th March 2018
19. To agree the time and date of the next meeting: **7.00 pm on Tuesday 15th May 2018 - Annual Parish Meeting to be followed immediately by the Annual General Meeting of Hatley Parish Council**
20. To resolve that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw whilst matters pertaining to item 21. are discussed
21. To consider employee payments and holiday leave for Mrs K Wilde
22. To note the time of meeting closure