

# Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, Cambs, SG19 3LG  
Tel: 01767 650596 Email: hatley-parish-clerk@hatley.info Website: www.hatley.info

## Minutes of the Ordinary Meeting of Hatley Parish Council held on Tuesday 17th July 2018

In attendance: Cllr M Eagle (Chair), Cllr A Pinney (Vice Chair), Cllr M Astor, Cllr N Jenkins, Cllr H Nickerson, Clerk to the Council K Wilde, County Cllr S Kindersley, District Cllr H Williams, and 10 members of the public.

1. Apologies for absence: None received.
2. Interests or dispensation applications: None received.
3. Minutes: For the Annual General Meeting and Annual Parish Meeting held on 15th May 2018 were approved and signed.
4. Matters arising: The Clerk and Cllr Pinney to review the risk assessment before the October meeting.
5. Questions from the public: None received.
6. Reports from the County and District Councillors: Cllr Kindersley gave thanks to the organisers of the fête for a wonderful afternoon and offered to give assistance with the forthcoming open evening at St Denis' church. Cllr Jenkins advised that Radio Cambridgeshire, BBC Look East and the local press are expected to cover the event. Cllr Kindersley commented on the planning application for Holbeins Farm and having viewed the site expects it to be uncontentious. He urged the Councillors to consider attending the CBRR presentation (Cambourne, 26th July) to understand how the proposal for a new 4 track rail line will impact the area. Of the four possible routes, two would run close to the southern boundary of Hatley. District Cllr Williams arrived and supported the view that the new line would be best placed close to the A428 corridor, linking the new centres of population that are being developed in the region. The preferred route for the improvements to the A428 is expected to be announced at the end of this year but work will not start until 2021 when the A14 works have been completed. Cllrs Eagle and Astor agreed to attend the CBRR presentation.

Cllr Kindersley left the meeting.

Cllr Williams gave thanks to the village fête committee. She reported on the reduction in the cabinet size at South Cambs District Council (SCDC). The Local Plan remains with the Inspector at present but all planning applications are now being considered on the basis that the 5 year housing supply has been met, with a surplus of only 67 houses. Parish Councils are being encouraged to develop Village Design Statements which will carry weight for future planning decisions and help villages to protect and maintain their local character. The Statements will be considered during the formulation of the next Local Plan which is due to start being worked on in the coming year. Cllr Williams shared her concerns for the environment, warning that there is only 10-15 years of landfill available. Information to encourage more and better recycling will be provided by SCDC's Waste services team, with the aim of helping residents to understand the monetary value of contaminated recycling.

2 members of the public arrived.

Cllr Williams advised that Universal Credit is due to be introduced and Parish Councils are being urged to help those who may not have online access and to encourage dialogue to prevent homelessness as a result of the delay in payments during the switchover to the new system.

7. St Denis' Church:

- i. The Clerk advised that the recent update from Rachel Morley was shared in the July Parish newsletter. Cllr Jenkins added that the £113,000 spent on phase one of the renovations to St Denis' church had included a contribution of about £48,000 from the FoFC. Work on the new stained-glass window is expected to go ahead. Further information will be provided at the open evening on Friday evening. The event details have been shared by leaflet to all residents, Councillors and interested parties.
- ii. The open evening is taking place on Friday 20th July 2018 at 5.30 pm with tours of the church being offered to visitors at 6 pm and 7 pm. Rachel Morley will lead the tours and a slide show may also be available.
- iii. The future of the St Denis' Church Local Nature Reserve Management Group needs to be decided upon. It was agreed that the event on Friday would be the ideal opportunity to ask for ideas from the public on how the group should proceed. There are currently four members. Until now the main tasks have been ground work. All maintenance work will be undertaken by FoFC's contractors in the future. The Chair suggested that the group contacts FoFC to ascertain how they work with voluntary groups at their other churches and suggested that the Parochial Church Council should also be included in discussions as they own the graveyard. **Cllr Eagle and Cllr Jenkins to contact Rachel Morley.** It was noted that one of the graves is not being looked after by anyone and stones around it prevent the area to be mowed. Mr Mann agreed to contact the PCC on this matter and will report back to the Parish Council. Cllr Jenkins expressed her thanks to Mr Mann for mowing the grounds and thanks were also given to the other helpers who turned up last Sunday.

8. Hatley St George Church: Details of services and events for July and August were shared by the Clerk and were included in the recent Parish newsletter.

9. Planning:

- i. The Parish Council considered planning application S/2535/18PA – Notification for prior approval for a proposed change of use of agricultural building to a dwellinghouse (Class C3) and for associated operations development at Holbeins Farm, East Hatley SG19 3JB. The applicant was invited to explain the purpose of the conversion and confirmed the following points:
  - Until 1992 the building was a working grain store but has been redundant since 1996 when a new grain store was built. It is structurally sound but the conversion will help preserve the structure for years to come.
  - The conversion will use the existing footing and will include a void space over the sitting room so that the existing king post trusses and beams can be appreciated.
  - A further application is due for consideration to allow the demolition of another structure which will provide garden space for this conversion and to separate the farm business from the dwelling.
  - The property will be let and not sold due to its location in the middle of the farm.

The Parish Council commented that the converted grain store would not be visible from the highway and was pleased that the grain store and the trusses would be maintained for the benefit of English heritage. Concerns were raised over access to and from the highway which has a speed limit of 60 mph. It was noted that farm vehicles are using this access already but usage would be greater with a new dwelling. However, Highways will assess this access issue and make their own recommendation and therefore the **Parish Council resolved to approve** the application.

- ii. The Clerk confirmed that SCDC granted approval for planning application S/0709/18/FL, 51 East Hatley. Cllr Jenkins expressed concern that the application had been approved despite the plans being inaccurate. Cllr Williams agreed to query this with the Planning Team.
- iii. The Clerk confirmed that SCDC refused planning application S/4601/17/FL, Moat Farm, East Hatley.
- iv. The Clerk confirmed that Cambridge Gliding Club is due to withdraw their planning application, with a new application expected to be released in the coming weeks.

2 members of the public left the meeting.

10. Village Enhancement Projects:

- i. The Clerk shared details of the Orchards East project which attempts to record ancient orchards and help establish new community orchards. Cllr Jenkins confirmed that leaflets had been shared at the fête and that one East Hatley resident had expressed an interest in helping. Cllr Jenkins has responded to the project organisers.
- ii. Cllr Pinney advised that the hedge at the East Hatley junction needs to be cut back to improve visibility to allow the speed sign to be relocated to that location. The Parish Council agreed that the work should be undertaken for safety purposes but to ensure there are no nesting birds beforehand. Cllr Astor suggested a summer community volunteering event which would allow for cutting back of foliage and cleaning of road signs. The Chair agreed to consider organising this for a Sunday in August.
- iii. The Clerk confirmed that there have been no road accidents at North Lodge since the highway improvements were implemented. Clerk to diarise for a review in July 2019.
- iv. It was agreed that the Parish Council will consider possible Local Highways Improvement Scheme projects at the meeting in January 2019, when the budget and precept are also agreed. Clerk to diarise.

11. Hatley Village Association

- i. Following the submission of an application to the British Heart Foundation for a Public Access Defibrillator in the name of the Hatley Village Association, the Parish Council's approval was sought by the HVA Chairman. The application required a contribution of £600 and some residents have already pledged their financial support. The Clerk explained that the terms of the application stated that the equipment should be easily accessible by all and therefore suggestions that the equipment may be held on private property or may only be accessed by those who contributed would not be compliant. The Clerk gave details of the previous concerns and decision of the Parish Council not to purchase a defibrillator, with the key reason being the time factor, viz. the requirement to obtain and use the equipment within 5 minutes of cardiac arrest occurring. The chance of survival reduces by 10% per minute that passes and therefore it was questionable whether the equipment would be beneficial to many residents because of the linear formation of properties in the Parish. Furthermore, to be able to benefit from the equipment two people would need to be present with the casualty, one to stay with him/her and another to fetch the equipment, so again concern was raised that the equipment would not be used. Other factors also required consideration, such as installation and operating costs, the purchase of a suitable secure cabinet, insurance and regular maintenance checks. The members of the public were invited to join the discussion by the Chair; the majority were in support of a defibrillator being purchased. A number of possible locations were discussed but the Village Hall was agreed to be a good central location that can be easily accessed in an emergency. The phone boxes were not an option as they are still in use. Members of the Parish Council questioned whether money would be better spent on CPR training for the community but members of the public felt that the defibrillator is essential kit which may save a life. It was also

questioned whether the Parish would benefit from a defibrillator in both Hatley St George and East Hatley and whether two BHF applications could be made. It was suggested that if the Parish Council decided not to proceed, the residents might consider a privately-owned defibrillator. Cllr Williams offered to liaise with the Community First Responder from the Mordens to see if someone in Hatley could be trained on a voluntary basis. The Chairman of the HVA stated that he would proceed to obtain a defibrillator if the Parish Council takes no action. The Clerk gave an indication of costs based on previous research. Cllr Astor suggested that a small working party would be needed to assess all the facts about the equipment and options for funding and purchase. Cllr Astor and the HVA Chairman agreed to undertake this work and report to the Parish Council to enable a decision to be made in October. Members of the public expressed their frustration that there would further delay in action being taken and the Clerk explained that the Parish Council is obliged to investigate all costs and options and must also consider liability and insurance implications before it proceeds. The Clerk stated that it was unfortunate that the application had already been submitted prior to the Parish Council's permission being sought and the Chair confirmed a final decision would be made at the October meeting when more information is available.

4 members of the public left the meeting.

- ii. The HVA Chairman provided feedback on the recent Hatley Village Fête. The event was good but the hot weather possibly discouraged people from attending. The Parish Council agreed that the proceeds of the event would be shared equally between three beneficiaries, being Hatley St George Church, the Hatley Village Fund and the HVA.
  - iii. The HVA Chairman gave information on future events including the continuation of the Coffee Mornings, a Race Night in October and a Quiz Night in February. The Christmas Tea will take place on Sunday 2nd December.
12. The Chair gave a summary about Repair Cafés that have been taking place in the district and suggested that this might be something to consider hosting at the Village Hall. The Chair will attend a Repair Café in Abington in October to see how it runs and proposed that Hatley could host one on a Saturday in mid/late January.
13. Cllr Jenkins shared details of an opportunity to submit an expression of interest (EOI) to SCDC for funding to develop a Village Design Statement. Parish Council agreed to Cllr's Jenkins' request to submit an EOI by 23rd July. It was noted that the Statement would not need to be organised by the Parish Council but must have its support. If the EOI is accepted by SCDC a panel of 6 - 10 residents would be required to help prepare a Village Design Statement.
14. Village Hall
- i. The Clerk gave a summary of recent and future bookings; numbers have quietened slightly through the summer months.
  - ii. The Clerk gave an update on maintenance and electrical issues. The setting for the external sensor lights need to be altered. Clerk to contact electrician. The wooden ramp has cracks to the side and will need some minor repair work. The fire extinguishers still need their wall fittings lowered. The Big Lottery sign still needs to be secured to the wall. The Clerk will arrange for an extra key to be cut for the door to the outside area at the back of the village hall.
  - iii. The Clerk confirmed that SCDC will make a decision on the Parish Council's Community Energy Grant application for new external doors at the end of July.
15. Village Play Area
- i. The RoSPA annual inspection report was shared with the Parish Council ahead of the meeting. No urgent action is required. Cllr Nickerson agreed to address the minor movement to the posts of the toddler swings, which has been caused by the dry

- weather. The old bench has been removed and Cllr Pinney has replaced the bin liner. The Clerk reminded the Councillors of the rota for monthly inspections.
- ii. The **Parish Council resolved** to proceed with the HAGS-SMP order for the supply of a roundabout and toddler swings and for the installation to be undertaken by Eastern Play Services to reduce overall costs.
16. Mr Mann and Cllr Jenkins are working on a lot of small issues on the new village website. The Clerk needs to provide information and policies regarding General Data Protection requirements.
  17. The Parish Council considered the request from MAGPAS for a donation and decided not to proceed.
  18. The Chairman approved the reconciliation of income and expenditure against the bank account for April to June 2018.
  19. The **Parish Council resolved** to approve the following payments:
    - i. *Playsafety Limited* – £79.80 RoSPA inspection June 2018
    - ii. *CAPALC* – £15.00 Annual Conference Fee (50% of fee shared with APC)
    - iii. *K Wilde* – Salary payments July, August and September 2018
    - iv. *K Wilde* – £224.80 Overtime May and June 2018
    - v. *K Wilde* – £33.84 Travel expenses May to July 2018
    - vi. *K Wilde* – £121.90 Expenses and reimbursements
    - vii. *e-on* – £14.66 Direct Debit 12th June 2018
  20. Time and date of the next meeting: 7.30 pm on Tuesday 16th October 2018.
  21. Meeting closure: 10.21 pm.