

## **Hatley Website Group – annual report 15 May 2018**

Thanks are due to Peter Mann who has continued to provide an excellent loyal service to the Parish in updating the Hatley website throughout the year with details of Hatley Parish Council meetings, planning applications, Hatley Village Association events, the litter pick and much more. He produced an excellent illustrated account of the handover event of St Denis' church to the Friends of Friendless Churches on 11 July 2017.

Peter has spent a great deal of time this year designing the new website with the Steven James of Federation Design (plus a little help from Nicola Jenkins). The Parish Councillors and Clerk were pleased with the design that was demonstrated to them on 14 December. Some suggestions made then have been taken on board. Peter has kindly provided the following update for the annual Parish Meeting on progress with and costings for the new website. The new website is slightly behind schedule but we hope it will be launched fairly soon.

### **Report by Peter Mann, webmaster**

The new Hatley website is a reality – at least in terms of the background 'engineering' work having been completed by Steve James of Federation Design to the 'grid' design agreed by Hatley Parish Council and the very detailed site map Nicola Jenkins and I formulated listing 138 pages from the old site we want to keep; Steve has set these up for us as unpopulated files.

Federation Design is also hosting the site on its server at £3.95 / month (excl. VAT) from April 2018 to March 2019 inclusive. The original choice for hosting the site was SiteGround – but on a like-for-like comparison, they would have charged £7.95 / month + VAT for the first 12 months for their 'Go-Geek' 'full feature' package, some of which we only need pre-launch. From April 2019, the Federation Design rate will increase to £9.95 / month – the same as SiteGround's 'GrowBig' mid-feature package. (SiteGround has a 60% 12 month introductory discount on all its packages, which Steve matched.)

In case anything happens to Federation Design, we have full access to all the background coding enabling us to switch to a different host without losing any design elements / structure or material we've placed on the site.

I had been intending to begin populating the new Hatley site from late March – and my apologies to the Parish Council for not doing so: a huge amount of work connected with the recent District Council elections rather side-tracked me.

Now that is over and done with, I have finally got my 'eye in' and started populating it in a three-stage process: copying over the text from the old site (a straightforward task); inputting my library of photographic and HPC files (agendas, minutes etc) into the WordPress library; placing those files: the photos will be part of any 'editorial', the HPC files accessed via a table matrix.

It's still going to take me some time to get it all transferred – there are currently 476 files of non-HPC PDFs and the like in the 'documents' folder on my computer and goodness knows how many photographs... while not all will be required (they go back to 2002), it is too early to give an estimated completion date.