

Hatley Parish Council

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DRAFT Minutes of the Ordinary Meeting of Hatley Parish Council held on Tuesday 15th October 2019

In attendance: Cllr A Pinney (Chairman), Cllr M Astor (Vice Chairman), Cllr M Eagle, Cllr N Jenkins, Cllr H Nickerson, Clerk to the Council K Wilde, County Cllr S Kindersley, District Cllr H Williams and 2 members of the public.

1. Apologies for absence: None received.
2. Interests and dispensation applications: Cllr Astor declared an interest in agenda item 8.i. as the applicant.
3. The **Parish Council resolved** to approve the Minutes of the Ordinary Meeting held on 16th July 2019 and the Extraordinary Meeting held on 24th September 2019, with a correction to be made to the quotation for new doors at the Village Hall, being £2,172, as noted during the September meeting. The minutes were signed by the Chairman.
4. There were no matters arising.
5. One resident queried the impact on existing hall bookings by the possible calling of an election or referendum. The Clerk confirmed there are few hall bookings at present with no events due to be held on Thursdays, the usual day when elections are held. It was noted that the muck and straw heap in East Hatley continues to burn despite recent heavy rainfall. Cllr Williams will seek assistance from the Enforcement Officer, having reported the situation already.

County Councillor Kindersley provided an update on the East West Rail, with news that the preferred route could be announced any time and is expected to be the southern route via Bassingbourn. The CamBedRailRoad (CBRR) group has engaged a solicitor to advise and prepare for a speedy legal challenge when the announcement is made. It is hoped that such a decision can be overturned by a judicial review focusing on the unfairness of East West Rail Company's public consultation (which closed on 11 March 2019) in that it withheld information on the expected housing growth. The consultation also contradicts the EU directive on the protection of habitats and has failed to demonstrate that routes would not damage designated 'Special Areas of Conservation' such as Eversden and Wimpole Woods where there are known colonies of barbastelle bats which are also believed to feed in and around Bassingbourn Barracks. The Shingay Cum Wendy solar farm has pledged £25,000 towards the legal challenge but fund matching is now being sought. CBRR is working in conjunction with the Wildlife Trust, National Trust, RSPB and Cambridge Past, Present and Future to share information among wider organisations for the protection of wildlife on the potential southern route. The Wildlife Trust has plotted its preferred route which it believes would have the least impact on wildlife. This is closely aligned to the route proposed by CBRR. County Councillor Kindersley urged the Parish Council to help to publicise the need for pledges from the community to make the legal challenge possible. It was confirmed that the County Council no longer provides a programme for gully cleaning and therefore residents will need to report any issues directly to the Highways team.

County Councillor Kindersley left the meeting.

District Councillor Williams reported that the IT issues at South Cambridgeshire District Council (SCDC) remain and communications are now also affected by technical issues with the phone system. Furthermore, the District Council is still attempting to deal with the persistent

problem of high staff turnover. The new Chief Executive Liz Watts joined at the end of September.

District Councillor Williams was pleased that her emailed report had been received by the Parish Council following the recent communications issues facing SCDC. She welcomed any questions on her report or relating to the meeting agenda but none were raised.

District Councillor Williams left the meeting.

6. Churches:

- i. The Chairman thanked Cllr Jenkins for her report on St Denis' church (appendix) which he hoped could also be added to the Hatley website to benefit a wider audience.
- ii. Cllr Astor confirmed having contacted residents who may be able to assist Revd Hilary Young with the project work for Hatley St George Church but expects progress to be slow. The Harvest service on Sunday 13 October was followed by a community event at the Village Hall which was fairly well attended.

7. Planning:

- i. The Parish Council considered planning application **S/3203/19/FL** to increase the size of an existing sand lunging ring and a change of use of part of a grazing pasture to install an all-weather outdoor riding surface at The Stud, Hatley Park, Hatley St George. Cllr Astor left the meeting room while the application was discussed. No concerns were noted and the **Parish Council resolved** to recommend the approval of the application.
Cllr Astor was invited back into the meeting room.
- ii. There were no other planning issues or updates to note.

8. Zero Carbon Community Projects:

The Parish Council discussed possible projects including tree planting and solar panels to heat the church in Hatley St George. The **Parish Council resolved** to apply to the SCDC grant to purchase two static solar-powered speed monitoring signs. Cllr Eagle agreed to proceed with drafting the application.

9. Play Area:

There were no new issues to note. The Clerk will undertake the October inspection before the month end. There is no update on the play area improvement project at this time.

10. Speed Monitoring Sign:

The batteries are no longer powering the sign efficiently and, depending on the outcome of the application to SCDC for the Zero Carbon project, may need to be replaced.

11. Public Access Defibrillator:

- i. The Clerk confirmed that inspections continue to be actioned on a weekly basis with a record of the logbook saved each month.
- ii. The **Parish Council resolved** to donate £75.00 to East Anglian Air Ambulance for the community defibrillator training session held on 23rd September.

12. Hatley Village Association:

- i. The next event is the Christmas Tea to be held at the Village Hall on Sunday 1st December.
- ii. The Parish Council Chairman confirmed having met again with the salesman from Potton Windows to check and confirm the order details for internal doors for the Village Hall. The surveyor will take measurements at a later date.
- iii. The grant application for the toilet area improvements has been submitted to Awards for All. Further grant applications will be considered. Three quotations will be obtained for the improvement work in due course.
- iv. The **Parish Council resolved** to share the Hatley fête proceeds in equal thirds to benefit the Hatley St George Church, the Play Area project and the Hatley Village Association.

13. Village Hall:
 - i. The Clerk confirmed that the band is the only regular hirer. A few party bookings are in the diary for the coming months.
 - ii. The Clerk reminded the Parish Council of the repairs required for the bar hatch and the missing seal at the corner of the fire door. Both issues will be resolved as soon as possible with the help of the Chairman and Cllr Nickerson.
 - iii. The **Parish Council resolved** to implement a fire inspection checklist, using guidance from the Health and Safety Executive and Government checklists. A fire inspection will be undertaken together with the risk assessment ahead of the AGM each year. Fire notices will be placed in the hall. Hirers will be shown all fire exits and notices for the safety of visitors in advance of their event. These actions will bring the Parish Council into line with the Regulatory Reform (Fire Safety) Order 2005 and the Health & Safety (Safety Signs and Signals) Regulations 1996.
14. Correspondence:
 - i. The Parish Council was reminded of the proposed road closure of Long Lane (New Road), Gamlingay, for the infilling of the disused railway bridge, from 11th to 22nd November.
 - ii. The Parish Council received thanks from the East Anglian Air Ambulance service for the donation in July.
 - iii. The Clerk shared details of SCDC's 'Let's Get Moving Cambridgeshire' campaign but no action will be taken at this time.
 - iv. East Anglia's Children's Hospices request for a donation was considered but declined.
15. Finance:
 - i. The Clerk will ask the bank to correct the Mandate Change form to add Cllr Eagle as a signatory as the details were inaccurate.
 - ii. The Council noted that cheque number 100612 was stopped and reissued under cheque number 100637 because the original cheque had been lost in the banking system.
 - iii. The **Parish Council resolved** to approve the bank reconciliation for July to September 2019. This was signed by the Chairman.
 - iv. The **Parish Council resolved** to approve the following payments:
 - HMRC – PAYE K Wilde – £58.40
 - Society of Local Council Clerks – Annual subscription fee – £76.00
 - K Wilde – Salary payments October, November and December
 - K Wilde – Overtime July to September 2019 – £166.74
 - K Wilde – Travel expenses and purchases reimbursed June to October – £50.57
 - Npower – Village Hall electricity 21st June to 23rd September 2019 – £26.43
16. Time and date of the next meeting: **7.30 pm on Tuesday 21st January 2020.**
17. Time of meeting closure: 9.14 pm.

Peter Mann - Buzz Associates

From: "Nicola Jenkins" <nicola.jenkins49@btinternet.com>
Date: 15 October 2019 17:14
To: "Alan Pinney" <pinneyalan@hotmail.co.uk>; "Micky Astor" <micky@mrla.co.uk>; "margoteagle22" <margoteagle22@gmail.com>; <harold_nickerson@hotmail.co.uk>; "Kim Wilde" <kimwilde@gmx.com>
Cc: "Buzz Associates Limited" <peter@buzzassociates.co.uk>
Subject: St Denis' church, East Hatley - update for 15 October 2019 Parish Council meeting

Dear all

Just to update you on St Denis' church,

Jenny Ollerenshaw (with Peter organising the printed pages) made a beautiful visitors' book in time for the Heritage Open Days.

The Heritage Open Days were a great success, aided by beautiful weather, with a total of 103 visitors over the three days (13-15 September). £267.45 was raised for the Friends of Friendless Churches. A full report with thanks to all those who helped is on https://www.hatley.info/news_events/news/hod-raised-250/. Special thanks to Joyce Denby and Peter Mann for their very informative guided tours and for the work that went into researching, designing and mounting a [timeline display of events that shaped Hatley](#), and to Peter for the final cutting of the churchyard before the event.

David Bevan formally of SCDC was amongst the visitors as was Dr Knighton of Pepys Library, Magdalene College. Several people who had been baptised and worshipped in the church came along.

The event was nicely advertised in the [Royston Crow](#) and Rachel Morley was invited to contribute to a programme on Radio Cambridge.

Stephanie Norris appointed Duncan Painter of Applied Ecology Ltd to carry out a bat survey. Duncan left a recording device in the church from 17 September to 7 October. We await his report with interest. We saw two brown long-eared bats behind the loose limestone cladding in the porch and, from the many droppings, Duncan thinks pipistrelle and barbastelle bats are using the church too.

Stephanie was appointed by the Friends of Friendless Churches under her new practice (having left Purcell in April 2018) to undertake phase 2 of the renovation work on St Denis' church. The scope of work includes the reglazing of the chancel windows to north and south, W02, W03 and W12, to the same Butterfield pattern as installed in the Nave under Phase 1, and the modification and installation of a salvaged stained glass window within the east window reveals, with any necessary masonry repairs. The works are not likely to be carried out until the summer of 2020 (subject to gaining planning and LISTED Building (LB) consent and ecological restrictions, as well as tenders meeting budget.

The issue of damp in the church has been tackled for now, anyway. For extra ventilation, slots were cut in the access panel in front of the main door. The panels are being left lifted up and the windows are being kept open.

Peter contacted Jack Duffy of BFM Europe to ask if anyone in the company could refurbish the Portway 'Tortoise' stove but the answer was no, unfortunately. He suggested we could maybe find a cast iron specialist.

Peter contacted Susan Lintott (Senior Bursar) to ask if Downing College might consider donating some money towards a Sir George Downing Plaque. She has kindly agreed to ask the College Secretary to put the proposal to the College's General Purposes Committee.

Quite a bit of progress on the stained glass window! – contributed by Peter Mann

The London Stained Glass Repository has a catalogue of stained glass windows it has acquired over the years – all available to see on their website (www.stainedglassrepository.com). When the FoFC took on St Denis' church, Matthew Saunders, at the time their director, found a window on the site from a demolished church in Norfolk which he thought would be ideal for St Denis' east window. On 29th August 2019, Peter Mann and Joyce Denby were invited by Rachel Morley to go and look at the window at the Repository's storeroom on the Welbeck Estate in Nottinghamshire. It was a wonderful window – arguably too good for St Denis' – but, unfortunately far too big.

Rachel brought with her a few pieces of the original window which Simon Damant picked up from the ground back in the 1980/90s when he lived in Hatley and handed over to Rachel last year – he thinks he may have more 'somewhere'; Rachel gave them to Peter for safe keeping and is chasing Simon to see if he can find any more. Meantime, Joyce Denby is looking at the few pieces of glass wrapped and lying with the 'rubble' under the alter in St Denis' to ascertain what there is – most appear to be plain glass from the side windows.

When we know whether Simon has any more pieces and we've established just what we do have, the FoFC will decide whether to pursue the idea of a second hand window or commission a new window incorporating the few pieces we do have. It is known Norma Hood has a piece (which we've not seen), but she is keen to hang onto it.

Peter may like to say a bit more about stained glass window if that's OK with you.

Apologies for lateness of this report!

Kind regards

Nicola



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