

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, Cambs, SG19 3LG
Tel: 01767 650596 Email: parishclerk@hatley.info Website: www.hatley.info

Minutes of the Ordinary Meeting of Hatley Parish Council held on Tuesday 16th July 2019

In attendance: Cllr A Pinney (Chairman), Cllr M Astor (Vice Chairman), Cllr M Eagle, Cllr N Jenkins, Cllr H Nickerson, Clerk to the Council K Wilde, District Cllr H Williams, County Cllr S Kindersley (late arrival) and 4 members of the public.

1. Apologies for absence: None received.
2. Interests and dispensation applications: None received.
3. The **Parish Council resolved** to approve the Minutes of the Annual Parish Meeting and Annual General Meeting of the Parish Council, both held on 21st May 2019. The minutes were signed by the Chairman.
4. There were no matters arising.
5. There were no questions from the public.
6. District Councillor Williams reported that the IT issues at South Cambridgeshire District Council (SCDC) remain and communications are now also affected by technical issues with the phone system. Furthermore, the District Council is still attempting to deal with the persistent problem of high staff turnover. The new Chief Executive has been confirmed as Liz Watts, who will join at the end of September.
7. Churches:
 - i. St Denis' church will be open to the public on 13th, 14th and 15th September, as part of the Heritage Open Days event. Damp issues inside the church are being addressed and the long process for installing the east stained-glass window has begun. The site offers a Blue Plaque opportunity, which requires £1,000 and permission from the Friends of Friendless Churches and the District Council. The signpost to the church has been repaired by an East Hatley resident, with thanks. The tidying of the church grounds will take place on 4th August at 10.30 am
 - ii. Hatley St George Church will be open for Cambridgeshire Historic Churches Trust's Ride and Stride event on 14th September and for Heritage Open Days on the 13th, 14th and 15th September.
8. The Clerk confirmed there were no planning updates to report. It was noted that the temporary permission for a caravan at Barn Farm will expire in August. However, the application for a dwelling remains undetermined and therefore the expiry is not significant during this time.
9. Village Enhancement Projects:
 - i. The Clerk reminded the Parish Council that permission had been granted by the landowner for the cutting back of the hedges on the corner of East Hatley junction for road safety purposes. The Clerk will continue to attempt to make contact with a second landowner to seek permission to help maintain their hedges for road safety purposes. In answer to a question as to whether a mirror may improve visibility at the junction the Clerk reminded the Parish Council that the Highways Authority does not support the use of mirrors on the highway.
 - ii. Cllr Jenkins advised the application criteria for South Cambridgeshire District Council's proposed Zero Carbon Communities grant scheme are not yet known but expressions of interests may be invited soon. No project was proposed at this time.

- iii. The Parish Council was advised of recent incidents involving a car parking across the footpath close to the Old School House. The matter has been reported to the police who will take the appropriate action if the car continues to block the footpath.
10. Village Play Area:
- i. The **Parish Council resolved** to approve the recommendation, made by the Working Party at its meeting earlier the same evening, to purchase the Uniplay Iktaz play tower from HAGS SMP on a supply-only basis at a cost of £7,347. It was acknowledged that the tower is much smaller than the tower chosen in 2016 but would be more affordable and would allow the Parish Council to add other items to the area in future years. The Clerk was instructed to request a quotation from Eastern Play Services for the installation of the tower and grass safety matting. A grant application will follow.
 - ii. The Clerk advised having carried out the play area inspection in June, in the Chairman's absence. The side safety net still requires some minor repair but will be monitored in the short term. It was agreed that the protruding bolts could be covered with soft sports balls, which the Chairman agreed to action.
11. Speed Monitoring Sign:
- i. The Clerk provided a report of speeding data for the past two years, which will be shared with Cambridgeshire's Police and Crime Commissioner. It will also be made available on the Parish website. Traffic volume is increasing and there is clear evidence of speeding commuter traffic twice a day. It was reminded that residents wishing to set up a Speedwatch Team should do so directly with South Cambs Police, without the involvement of the Parish Council, and this will be noted in the next parish newsletter. Cllr Williams offered to arrange a meeting among local parishes with PCSO James Lynch to discuss speeding issues and possible outcomes. County Councillor Kindersley arrived at the meeting.
 - ii. Cllr Eagle will provide information at the next meeting on the possibility of modifying the speed sign to allow the on-board battery to be recharged by solar energy and will check if permission is required from the Highways Authority to do so.
- County Councillor Kindersley was invited to share details of his report, which the Clerk had shared with the Councillors prior to the meeting. The only question raised by a public member was concerning the repair work required for the dangerous potholes on the road between East Hatley and Croydon. Cllr Kindersley explained that as a result of cutbacks all County Council services have been reduced, particularly the provision of care for children and the elderly.
12. Public Access Defibrillator:
- i. The Clerk confirmed that inspections continue to be actioned on a weekly basis with a record of the logbook saved each month. The only issue to note was the failure of the thermometer, which the Defib Team will consider replacing in the winter months. The defibrillator was taken from the cabinet in June, on the advice of an NHS call taker, but was not used.
 - ii. The Clerk advised that the next community training session will be held at the Village Hall on Monday 23rd September from 11.00 am to midday. There are spaces remaining.
13. Hatley Village Association:
- i. There were no recent or new events to note.
 - ii. The Hatley summer fête is now taking place on Sunday 21st July. Help is required to transport various equipment to the playing field for the event. The Clerk gave a brief update on the HVA finances.
14. Village Hall:
- i. The Clerk provided a summary of recent and future bookings, which now include only two regular hirers.

- ii. The Clerk reminded the Parish Council of the repairs required for the bar hatch and the disabled access ramp. It was noted that the alarm was returned to good working order and the toilet seat in the men's toilet had been replaced.
 - iii. The Chairman provided a summary of three quotations received for the new internal doors to the hall, ranging from £1,800 to £2,800. Further clarification on a few points would be required before a decision could be taken. The Parish Council resolved that the Chairman would have delegated authority to proceed with the most suitable quotation on behalf of the Parish Council, once the outstanding details were known. All details will be shared with all Councillors before the Chairman recommends the most suitable supplier of the doors.
15. Village Website:
- i. It was confirmed that the new website was working well and the technical issues, which included a transfer of the hosting service, had all been addressed.
 - ii. The Parish Council resolved to approve the transfer of the hosting service to Namesco. It was noted that this has resulted in some additional costs in the short term but over the next two years will reduce overall costs.
 - iii. The Clerk provided a summary of costs incurred throughout the project and will arrange for the recent refund from Claranet to be returned to the Parish Council.
16. The Parish Council agreed to help raise awareness of the current public consultation on the A428 Black Cat to Caxton Gibbet Improvements, which Cllr Jenkins pointed out includes a 'Preliminary Environmental Information report' but not an environmental impact statement. Residents and Parish Councillors can submit their individual responses online or on a paper copy. The closing date is 28th July.
17. The Parish Council noted the consultation on Cambridgeshire and Peterborough Combined Authority's Local Transport Plan which closes on 27th September but made no comment. The Clerk will recirculate the information to the Councillors and webmaster.
18. The Clerk shared details of the County Council's Innovate and Cultivate Fund. No eligible projects were identified.
19. The Parish Council agreed that they might benefit from further information on SCDC's Mobile Warden Schemes which provide support to help elderly residents live independently in their homes. The Clerk has responded to SCDC to confirm there is no such scheme in Hatley and will await further information from SCDC.
20. SCDC's Parish Liaison Meeting Update:
- i. The Clerk shared details relating to Operation London Bridge, a codename for the plan for what will happen on the days after the death of the Queen or a senior royal. The **Parish Council resolved** that there would be no changes to procedures or planned meetings on such days.
 - ii. The Clerk shared details of the fly tipping awareness campaign.
 - iii. The Clerk shared details of the campaign to reduce contamination of recycled waste, providing leaflets at the meeting which were also attached to the recent parish newsletter.
21. There was no correspondence to note.
22. The Parish Council **resolved to approve** the bank reconciliation for April to June 2019, which was signed by the Chairman.
23. The **Parish Council resolved** to approve the following payments:
- i. *Kim Wilde* – Claranet website fees and upgrade reimbursement – £314.03 (issued in June)
 - ii. *Robin Harris Joinery Ltd* – Replacement toilet seat fitted at the Village Hall - £72.00
 - iii. *Kamni Brown* – Refund of damage deposit and cancelled hall hire fees – £83.00
 - iv. *Alan Pinney* – Heating oil purchase for Village Hall – £249.38
 - v. *Gamlingay Gazette* – Donation – £86.00

- vi. *East Anglian Air Ambulance Service* – Contribution towards training sessions – £100.00
 - vii. *S Marshall* – Petty Cash payment for cleaning supplies – £6.58
 - viii. *Peter Mann* – Reimbursement for website transfer and SSL Certificate costs – £351.34
 - ix. *MRL Astor* – Village Hall water rates – £26.65
 - x. *K Wilde* – Salary payments July, August and September
 - xi. *K Wilde* – Overtime May and June 2019 – £214.38
 - xii. *K Wilde* – Travel expenses and purchases reimbursed – £47.00
24. Time and date of the next meeting: **7.30 pm on Tuesday 15th October 2019.**
25. Time of meeting closure: 9.39 pm.