

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, Cambs, SG19 3LG
Tel: 01767 650596 Email: parishclerk@hatley.info www.hatley.info

MEETING NOTICE

Dear Sir/Madam

I hereby give you notice that an Ordinary Meeting of Hatley Parish Council is due to be held on **Tuesday 21st January 2020 at 7.30 pm in Hatley Village Hall**. All members of the Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Kim Wilde

Mrs Kim Wilde - Clerk to the Council
16th January 2020

AGENDA

1. To receive apologies for absence
2. Interests:
 - i. To receive declarations of interest
 - ii. To receive and consider dispensation applications for items on this agenda
3. Minutes of the Ordinary Meeting held on 21st October 2019 to be agreed and signed
4. To consider any matters arising
5. To open the meeting to members of the public for a maximum of ten minutes to enable them to address questions to the Parish Council
Questions relating to items not on the agenda shall not require a response or discussion until the following meeting
6. To receive a report from the County and District Councillors
7. To receive updates and consider any decisions for the local churches:
 - i. St Denis
 - ii. Hatley St George
8. Planning:
 - i. To note planning application **S/4104/19/LD** being a Certificate of Lawful Development for the demolition of existing rear ground floor bay and amendments to rear elevation fenestration at 99 East Hatley, SG19 3JA
 - ii. To receive a decision by SCDC for planning application **S/3203/19/FL** to increase the size of an existing sand lunging ring and a change of use of part of a grazing pasture to install an all-weather outdoor riding surface at The Stud, Hatley Park, Hatley St George, SG19 3HL
 - iii. To note or consider other local planning issues or updates
9. To receive an update on the South Cambridgeshire District Council Zero Carbon grant application and discuss next steps, if successful.
10. To consider South Cambridgeshire District Council's project of three free trees per parish
11. To consider the Greater Cambridge Public Consultation – Local Plan Issues and Options
12. To consider Cambridgeshire County Council's Climate Change and Environment Strategy consultation
13. To consider the future of the Parish Newsletter
14. To consider arrangements for the Annual Parish Meeting
15. To consider a community event for VE Day Celebrations
16. To consider any matters relating to the Play Area
17. To consider any matters relating to the Speed Monitoring Sign

18. Public Access Defibrillator:
 - i. To receive the updated record book
 - ii. To consider any action that may be required
19. Hatley Village Association:
 - i. To receive a summary of future events
 - ii. To receive an update on the project for new internal doors
20. Village Hall:
 - i. To receive an update on the new toilets project
 - ii. To resolve that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw whilst matters pertaining to item 20.iii. are discussed.
 - iii. To consider quotations for the required works for the new toilets project
 - iv. To re-open the public meeting
 - v. To resolve to accept a quotation for works for the new toilets project
 - vi. To receive a summary of recent and future hall hire bookings
 - vii. To consider any improvements or maintenance work required
 - viii. To consider the approval of a Village Hall Access Statement
 - ix. To consider the approval of a Volunteer Policy
 - x. To consider reducing hall capacity for future events
21. Correspondence:
 - i. To receive a request to support Against OxCamb Arc campaign
 - ii. To receive a request to support the Local Electricity Bill
22. Finance:
 - i. To reconcile the bank statement with payments and receipts October to December 2019
 - ii. To consider the budget and precept calculation for 2020-21
 - iii. To note that cheque 100638 payable to HMRC (£58.40) has been cancelled
 - iv. To consider payments for approval
 - *Emma Norris* – Hall damage deposit refunded (cheque 100611 issued 19.03.19) - £50.00
 - *Gamlingay and Hatley PCC* – HVA fête donation – £222.30
 - *Rebecca Mead* – Hall damage deposit refunded – £50.00
 - *K Wilde* – Printer purchase reimbursement – £116.69
 - *East Anglia Air Ambulance* – donation for September training session – £75.00
 - *Emma Giddings* – Hall damage deposit refunded – £50.00
 - *Allison Brennan* – Hall damage deposit refunded – £50.00
 - *Fire & Safety Solutions Ltd* – Annual fire equipment service – £57.00
 - *Royal British Legion Poppy Appeal* – Remembrance Sunday Poppy Wreath – £18.00
 - *Potton Windows Ltd* – Hall internal doors - £2,172.00
 - *M. R. L. Astor* – Village Hall Water Rates June to December 2019 - £37.52
 - *Petty Cash to Hatley Post Office and Shop* – Village Hall cleaning items – £7.58
 - *K Wilde* – Salary payments January and February
 - *K Wilde* – Travel expenses and purchases reimbursed October to January – £193.23
23. To note the signing of the Clerk's revised terms of employment
24. To consider a change of date for the Ordinary Meeting due to be held in July 2020
25. To agree the time and date of the next meeting: **7.30 pm on Tuesday 17th March 2020**
26. To note the time of meeting closure