

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, Cambs, SG19 3LG
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MEETING NOTICE

Dear Sir/Madam

I hereby give you notice that an Ordinary Meeting of Hatley Parish Council is due to be held on **Tuesday 17th March 2020 at 7.30 pm in Hatley Village Hall**. All members of the Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Kim Wilde

Mrs Kim Wilde - Clerk to the Council
12th March 2020

AGENDA

1. To receive apologies for absence
2. Interests:
 - i. To receive declarations of interest
 - ii. To receive and consider dispensation applications for items on this agenda
3. Minutes of the Extraordinary Meeting held on 25th February 2020 to be agreed and signed
4. To consider any matters arising
5. To open the meeting to members of the public for a maximum of ten minutes to enable them to address questions to the Parish Council
Questions relating to items not on the agenda shall not require a response or discussion until the following meeting
6. To receive a report from the County and District Councillors
7. To receive updates and consider any decisions for the local churches:
 - i. St Denis
 - ii. Hatley St George
8. To note or consider local planning issues or updates
9. To receive an update on South Cambridgeshire District Council's project of three free trees
10. To consider a Walking for Health scheme
11. To reconsider options relating to Operation London Bridge
12. To receive an update on the Parish Emergency Plan
13. To consider any matters relating to the Play Area
14. To consider any matters relating to the Speed Monitoring Sign
15. Public Access Defibrillator:
 - i. To receive the updated record book
 - ii. To receive an update on the faulty sensor light
 - iii. To note the communication received from the East of England Ambulance Service NHS Trust relating to equipment expiry dates
 - iv. To consider any action that may be required
16. To receive an update from the Hatley Village Association

17. Village Hall:
 - i. To receive an update on the funding applications for the new toilets project
 - ii. To resolve that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw whilst matters pertaining to item 17.iii. are discussed
 - iii. To consider quotations for the required works for the new toilets project
 - iv. To re-open the meeting to the public
 - v. To resolve to accept a quotation for works for the new toilets project
 - vi. To receive a summary of recent and future hall hire bookings
 - vii. To consider any improvements or maintenance work required
18. To consider any correspondence received:
 - i. Various communications relating to Coronavirus
 - ii. npower account transfer to E-on
19. To consider the appointment of LGS Services to undertake the internal audit for financial year ending 31st March 2020
20. To consider payments for approval:
 - i. *Information Commissioner* – Annual subscription – D/D £35.00
 - ii. *CAPALC* – Annual subscription and DPO membership - £217.76
 - iii. *K Wilde* – Salary payments March and April
 - iv. *K Wilde* – Travel and purchase reimbursements – tbc
21. To agree the time and date of the next meeting: Hatley's **Annual Parish Meeting** due to be held at 7.30 pm on Tuesday 28th April and the **Annual General Meeting** of the Parish Council due to be held at 7.30 pm on Tuesday 19th May 2020
22. To note the time of meeting closure