

# Hatley Parish Council

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## Minutes of the Ordinary Meeting of Hatley Parish Council held on Tuesday 15th October 2019

In attendance: Cllr A Pinney (Chairman), Cllr M Astor (Vice Chairman), Cllr M Eagle, Cllr N Jenkins, Cllr H Nickerson, Clerk to the Council K Wilde, County Cllr S Kindersley, District Cllr H Williams and 2 members of the public.

1. Apologies for absence: None received.
2. Interests and dispensation applications: Cllr Astor declared an interest in agenda item 8.i. as the applicant.
3. The **Parish Council resolved** to approve the Minutes of the Ordinary Meeting held on 16th July 2019 and the Extraordinary Meeting held on 24th September 2019, with a correction to be made to the quotation for new doors at the Village Hall, being £2,172, as noted during the September meeting. The minutes were signed by the Chairman.
4. There were no matters arising.
5. One resident queried the impact on existing hall bookings by the possible calling of an election or referendum. The Clerk confirmed there are few hall bookings at present with no events due to be held on Thursdays, the usual day when elections are held. It was noted that the muck and straw heap in East Hatley continues to burn despite recent heavy rainfall. Cllr Williams will seek assistance from the Enforcement Officer, having reported the situation already.
6. County Councillor Kindersley provided an update on the East West Rail, with news that the preferred route could be announced any time and is expected to be the southern route via Bassingbourn. The CamBedRailRoad (CBRR) group has engaged a solicitor to advise and prepare for a speedy legal challenge when the announcement is made. It is hoped that such a decision can be overturned by a judicial review focusing on the unfairness of East West Rail Company's public consultation (which closed on 11 March 2019) in that it withheld information on the expected housing growth. The consultation also contradicts the EU directive on the protection of habitats and has failed to demonstrate that routes would not damage designated 'Special Areas of Conservation' such as Eversden and Wimpole Woods where there are known colonies of barbastelle bats which are also believed to feed in and around Bassingbourn Barracks. The Shingay Cum Wendy solar farm has pledged £25,000 towards the legal challenge but fund matching is now being sought. CBRR is working in conjunction with the Wildlife Trust, National Trust, RSPB and Cambridge Past, Present and Future to share information among wider organisations for the protection of wildlife on the potential southern route. The Wildlife Trust has plotted its preferred route which it believes would have the least impact on wildlife. This is closely aligned to the route proposed by CBRR. County Councillor Kindersley urged the Parish Council to help to publicise the need for pledges from the community to make the legal challenge possible. It was confirmed that the County Council no longer provides a programme for gully cleaning and therefore residents will need to report any issues directly to the Highways team.  
County Councillor Kindersley left the meeting.  
District Councillor Williams reported that the IT issues at South Cambridgeshire District Council (SCDC) remain and communications are now also affected by technical issues with the phone system. Furthermore, the District Council is still attempting to deal with the persistent problem of high staff turnover. The new Chief Executive Liz Watts joined at the end of September.

District Councillor Williams was pleased that her emailed report had been received by the Parish Council following the recent communications issues facing SCDC. She welcomed any questions on her report or relating to the meeting agenda but none were raised.

District Councillor Williams left the meeting.

7. Churches:

- i. The Chairman thanked Cllr Jenkins for her report on St Denis' church ([appendix](#)) which he hoped could also be added to the Hatley website to benefit a wider audience.
- ii. Cllr Astor confirmed having contacted residents who may be able to assist Revd Hilary Young with the project work for Hatley St George Church but expects progress to be slow. The Harvest service on Sunday 13 October was followed by a community event at the Village Hall which was fairly well attended.

8. Planning:

- i. The Parish Council considered planning application **S/3203/19/FL** to increase the size of an existing sand lunging ring and a change of use of part of a grazing pasture to install an all-weather outdoor riding surface at The Stud, Hatley Park, Hatley St George. Cllr Astor left the meeting room while the application was discussed. No concerns were noted and the **Parish Council resolved** to recommend the approval of the application.  
Cllr Astor was invited back into the meeting room.
- ii. There were no other planning issues or updates to note.

9. Zero Carbon Community Projects:

The Parish Council discussed possible projects including tree planting and solar panels to heat the church in Hatley St George. The **Parish Council resolved** to apply to the SCDC grant to purchase two static solar-powered speed monitoring signs. Cllr Eagle agreed to proceed with drafting the application.

10. Play Area:

There were no new issues to note. The Clerk will undertake the October inspection before the month end. There is no update on the play area improvement project at this time.

11. Speed Monitoring Sign:

The batteries are no longer powering the sign efficiently and, depending on the outcome of the application to SCDC for the Zero Carbon project, may need to be replaced.

12. Public Access Defibrillator:

- i. The Clerk confirmed that inspections continue to be actioned on a weekly basis with a record of the logbook saved each month.
- ii. The **Parish Council resolved** to donate £75.00 to East Anglian Air Ambulance for the community defibrillator training session held on 23rd September.

13. Hatley Village Association:

- i. The next event is the Christmas Tea to be held at the Village Hall on Sunday 1st December.
- ii. The Parish Council Chairman confirmed having met again with the salesman from Potton Windows to check and confirm the order details for internal doors for the Village Hall. The surveyor will take measurements at a later date.
- iii. The grant application for the toilet area improvements has been submitted to Awards for All. Further grant applications will be considered. Three quotations will be obtained for the improvement work in due course.
- iv. The **Parish Council resolved** to share the Hatley fête proceeds in equal thirds to benefit the Hatley St George Church, the Play Area project and the Hatley Village Association.

14. Village Hall:

- i. The Clerk confirmed that the band is the only regular hirer. A few party bookings are in the diary for the coming months.

- ii. The Clerk reminded the Parish Council of the repairs required for the bar hatch and the missing seal at the corner of the fire door. Both issues will be resolved as soon as possible with the help of the Chairman and Cllr Nickerson.
  - iii. The **Parish Council resolved** to implement a fire inspection checklist, using guidance from the Health and Safety Executive and Government checklists. A fire inspection will be undertaken together with the risk assessment ahead of the AGM each year. Fire notices will be placed in the hall. Hirers will be shown all fire exits and notices for the safety of visitors in advance of their event. These actions will bring the Parish Council into line with the Regulatory Reform (Fire Safety) Order 2005 and the Health & Safety (Safety Signs and Signals) Regulations 1996.
15. Correspondence:
- i. The Parish Council was reminded of the proposed road closure of Long Lane (New Road), Gamlingay, for the infilling of the disused railway bridge, from 11th to 22nd November.
  - ii. The Parish Council received thanks from the East Anglian Air Ambulance service for the donation in July.
  - iii. The Clerk shared details of SCDC's 'Let's Get Moving Cambridgeshire' campaign but no action will be taken at this time.
  - iv. East Anglia's Children's Hospices request for a donation was considered but declined.
16. Finance:
- i. The Clerk will ask the bank to correct the Mandate Change form to add Cllr Eagle as a signatory as the details were inaccurate.
  - ii. The Council noted that cheque number 100612 was stopped and reissued under cheque number 100637 because the original cheque had been lost in the banking system.
  - iii. The **Parish Council resolved** to approve the bank reconciliation for July to September 2019. This was signed by the Chairman.
  - iv. The **Parish Council resolved** to approve the following payments:
    - HMRC – PAYE K Wilde – £58.40
    - *Society of Local Council Clerks* – Annual subscription fee – £76.00
    - *K Wilde* – Salary payments October, November and December
    - *K Wilde* – Overtime July to September 2019 – £166.74
    - *K Wilde* – Travel expenses and purchases reimbursed June to October – £50.57
    - *Npower* – Village Hall electricity 21st June to 23rd September 2019 – £26.43
17. Time and date of the next meeting: **7.30 pm on Tuesday 21st January 2020.**
18. Time of meeting closure: 9.14 pm.