

# Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, Cambs, SG19 3LG  
Tel: 01767 650596 Email: parishclerk@hatley.info Website: www.hatley.info

## REMOTE MEETING NOTICE

### 7.30 pm on Tuesday 14th July 2020

Dear Sir/Madam

I hereby give you notice that an **Ordinary Meeting of Hatley Parish Council** is due to be held on Tuesday 14th July 2020 at 7.30 pm on a remote basis using Zoom video/telephone conference technology.

All members of the Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meetings, as set out hereunder. All members of the public are welcome to join the meeting remotely via Zoom. Details of how to access the meeting can be found at the end of this notice.

*Kim Wilde*

Kim Wilde - Clerk to the Council  
9th July 2020

## AGENDA

1. To receive apologies for absence
2. Interests:
  - i. To receive declarations of interest
  - ii. To receive and consider dispensation applications for items on this agenda
3. To approve and sign the minutes of the Annual Parish Meeting and Annual General Meeting of the Parish Council
4. To consider any matters arising
5. To open the meeting to members of the public for a maximum of ten minutes to enable them to address questions to the Parish Council  
*Questions relating to items not on the agenda shall not require a response or discussion until the following meeting*
6. To receive reports from the County and District Councillors
7. To receive updates and consider any decisions for the local churches:
  - i. St Denis
  - ii. Hatley St George
8. To note or consider local planning issues
9. To consider a new date for the community litter pick event
10. Play Area:
  - i. To note Government guidance on the re-opening of the Play Area
  - ii. To consider any maintenance that may be required
11. Speed Monitoring Sign:
  - i. To receive an update on speeding data
  - ii. To consider a parish consultation on the reduction of the speed limit to 30 mph
  - iii. To consider any other action that may be required
12. Public Access Defibrillator:
  - i. To receive the updated record book
  - ii. To consider any action that may be required

13. Website:
  - i. To receive an update on Website Accessibility requirements
  - ii. To consider any other action that may be required
14. Hatley Village Association:
  - i. To receive an update on the first phase of improvements to access at the front of the hall
  - ii. To receive any other updates
15. Village Hall:
  - i. To consider Government guidance and options for the re-opening of the hall for private hire
  - ii. To consider maintenance or cleaning to be actioned
  - iii. To consider Wi-Fi services to enable remote access to future meetings
16. To consider changes to the proposed improvements by Highways England on the A428 between the Black Cat and Caxton Gibbet roundabouts
17. To consider projects for applications to the Rural Community Energy Fund and/or SCDC's Zero Carbon Communities Grant
18. Correspondence:
  - i. To note correspondence relating to unpermitted access to neighbouring land
  - ii. To note correspondence relating to 5G services in Cambridgeshire
19. Finance:
  - i. To reconcile the bank statement with payments and receipts for the period 1st April to 30th June 2020
  - ii. To consider payments for approval
    - *Playsafety Ltd* – Annual RoSPA inspection – £82.20
    - *M R L Astor* – Village Hall water rates – £27.70
    - *K Wilde* – Salary payments July, August and September
    - *K Wilde* – Overtime April to June – £243.00
    - *K Wilde* – Travel expenses May to July – £18.72
20. Annual Governance and Accountability Return 2019-2020:
  - i. To note the acceptance of the Exemption Certificate by the external auditor
  - ii. To note all required statutory documents are available on the notice boards and website, including details of electors' rights for the inspection of the accounts
  - iii. To receive the Internal Auditor's report and consider action to be taken
21. To agree the time and date of the next meeting: **7.30 pm on Tuesday 20th October 2020**
22. To note the time of meeting closure

## To join the meeting

For internet access please go to [www.zoom.us](http://www.zoom.us) and select the option 'Join a Meeting'. For telephone access please call any one of the following telephone numbers: **0203 901 7895 / 0203 481 5240**.

Regardless of how you choose to join the meeting you will need to use the following meeting identification number (ID): **874 4251 9622**.

The meeting password is available on request from the Parish Clerk until 6.00 pm on the day of the meeting. We recommended that you join the meeting 'waiting room' just before 7.30 pm. Details of the meeting protocol can be found on the Parish Council page of the Hatley website – [www.hatley.info](http://www.hatley.info) > Parish Council.