

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, Cambs, SG19 3LG
Tel: 01767 650596 Email: parishclerk@hatley.info www.hatley.info

REMOTE MEETING NOTICE

7.30 pm on Tuesday 20th October 2020

Dear Sir/Madam

I hereby give you notice that an **Ordinary Meeting of Hatley Parish Council** is due to be held at **7.30 pm on Tuesday 20th October 2020** on a remote basis, using Zoom video/telephone conference technology. **All members of the Parish Council** are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meetings, as set out hereunder. **All members of the public** are welcome to join the meeting remotely via Zoom. Details of how to access the meeting can be found at the end of this notice (**page three**).

Mrs Kim Wilde - Clerk to the Council
15th October 2020

AGENDA

1. To receive apologies for absence
2. Interests:
 - i. To receive declarations of interest
 - ii. To receive and consider dispensation applications for items on this agenda
3. To approve the revised minutes of the Ordinary Meeting held on 14th July 2020 and the minutes of the Extraordinary Meeting held on 29th September 2020
4. To consider any matters arising
5. To open the meeting to members of the public for a maximum of ten minutes to enable them to address questions to the Parish Council
Questions relating to items not on the agenda shall not require a response or discussion until the following meeting
6. To receive reports from the County and District Councillors
7. To receive updates and consider any decisions for the local churches:
 - i. St Denis
 - ii. Hatley St George
8. Planning:
 - i. To consider the Government's open consultation 'Planning for the future'
 - ii. To consider Gamlingay Parish Council's Neighbourhood Plan
 - iii. To receive an update on the East-West Rail briefing
 - iv. To note any other planning items or updates
9. BT's consultation on the removal on Hatley's public payphones:
 - i. To receive notice of the decision taken by South Cambridgeshire District Council (SCDC)
 - ii. To consider requesting a revision of the comments being submitted by SCDC
 - iii. To consider sharing concerns about mobile network issues with MP Anthony Browne
10. To consider applying for South Cambridgeshire District Council's Covid Community Grant

11. To finalise plans for the Hatley litter pick due to be held at 10.00 am on Sunday 25th October
12. To consider next steps for the '3 Free Trees' project (postponed from March)
13. Speed Monitoring Sign:
 - i. To receive survey results for the parish consultation on the reduction of the speed limit to 30 mph
 - ii. To consider action to be taken as a result of the above parish survey
 - iii. To consider any other updates that may be applicable
14. Play Area:
 - i. To receive the monthly inspection reports
 - ii. To consider any action that may be required
15. Public Access Defibrillator:
 - i. To receive the updated record book
 - ii. To consider any action that may be required
16. Website:
 - i. To receive an update on website accessibility improvements
 - ii. To consider any action that may be required
17. Hatley Village Association:
 - i. To receive an update on the Amey Community Fund grant application
 - ii. To receive an update on the improvements to access at the front of the hall
18. Village Hall:
 - i. To consider revisions to the Equality and Diversity Policy and Safeguarding Policy
 - ii. To receive any updates on hall hire
19. Correspondence:
 - i. Request to join the Gamlingay Neighbourhood Watch Scheme
 - ii. South Cambs Police – Remembrance Sunday 2020
20. Finance:
 - i. To reconcile the bank statement with payments and receipts for the period 1st July to 30th September 2020
 - ii. To consider payments for approval
 - *K Wilde* – Salary payments October, November and December (Amount to be determined following agenda item 23.)
 - *K Wilde* – Overtime July to September – £97.20
 - *K Wilde* – Reimbursement for Village Hall heating oil – £126.58
 - *K Wilde* – Reimbursement for Village Hall hand rails project – £97.56
 - *K Wilde* – Reimbursements for office and travel costs July to October – £111.00
 - *Society of Local Council Clerks* – Annual membership fee (Amount to be determined following agenda item 23.)
 - *M Lack* – Reimbursement for Village Hall hand rails project – £80.16 (pending invoices)
 - *nPower* – Direct Debit 11.08.20 – £43.70
21. To agree the time and date of the next meeting: **7.30 pm on Tuesday 19th January 2021**
22. To resolve that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, that the press and public be temporarily excluded and are instructed to withdraw from the meeting whilst matters pertaining to item 23. are discussed
23. To receive details of the Clerk's annual appraisal and resolve upon any revisions to the Clerk's terms of employment
24. To reopen the meeting to the press and public
25. To note the time of meeting closure

To join the meeting

For internet access please go to **www.zoom.us** and select the option 'Join a Meeting'.

For telephone access please call any one of the following telephone numbers:

0203 901 7895 / 0203 051 2874 / 0203 481 5237

Regardless of how you choose to join the meeting you will need to use the following meeting identification number (ID): **815 6281 9843**

The meeting passcode is: **900542**

You will be asked to make your identity known when you join the meeting but your personal details will not be included in the meeting minutes or on any other written record unless it is pertinent to the meeting, in which case your permission will be sought by the Parish Clerk before your details are publicly recorded.

We recommended that you join the 'waiting room' for the meeting just before 7.30pm.

Details of the meeting protocol can be found on the Parish Council page of the Hatley website (www.hatley.info).