

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, Cambs, SG19 3LG
Tel: 01767 650596 Email: parishclerk@hatley.info www.hatley.info

MEETING NOTICE

Dear Sir/Madam

I hereby give you notice that an **Ordinary Meeting of Hatley Parish Council** is due to be held at **7.30 pm on Tuesday 16th March 2021** on a remote basis, using Zoom video/telephone conference technology.

All members of the Parish Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meetings, as set out hereunder. All members of the public are welcome to join the meeting remotely via Zoom. Details of how to access the meeting can be found at the end of this notice.

Kim Wilde

Mrs Kim Wilde - Clerk to the Council

11th March 2021

AGENDA

1. To receive apologies for absence
2. Interests:
 - i. To receive declarations of interest
 - ii. To receive and consider dispensation applications for items on this agenda
3. To approve the minutes of the Ordinary Meeting held on Tuesday 19th January 2021
4. To consider any matters arising
5. To open the meeting to members of the public for a maximum of ten minutes to enable them to address questions to the Parish Council
Questions relating to items not on the agenda shall not require a response or discussion until the following meeting
6. To receive reports from the County and District Councillors
7. To receive updates and consider any decisions for the local churches:
 - i. St Denis
 - ii. Hatley St George
8. Planning:
 - i. To receive notice from South Cambridgeshire District Council, for information only, under reference S/4601/17/CONDA for the submission of details required by conditions 3 (Materials), 4 (Hard and Soft Landscaping), 5 (Contamination), 6 (Archaeology), 7(Surface and Foul Water Drainage), 10 (Biodiversity), 12 (Carbon Emissions), and 17 (Demolitions) of planning permission S/4601/17 /FL, Moat Farm East Hatley, SG19 3HY
 - ii. To note any other planning items or updates
9. To consider the issue of litter on verges and agree future dates for litter picking
10. To consider any further action relating to mobile phone network issues
11. To receive updates and consider next steps for the speed reduction project

12. Play Area:
 - i. To receive the monthly inspection reports
 - ii. To consider the replacement of the litter bin
 - iii. To receive updates and consider any action that may be required
13. Public Access Defibrillator:
 - i. To receive the updated record book
 - ii. To consider any action that may be required
14. Hatley Village Association:
 - i. To receive an update on the disabled toilet project
 - ii. To consider new funding available for the installation of Changing Places toilets
 - iii. To receive any further updates
15. To consider any matters relating to the Village Hall
 - i. To consider cleaning requirements by the end of April
 - ii. To note the Polling Station hall booking on 6th May 2021 and specifications received from SCDC for this booking
 - iii. To consider any other updates or action that may be required
16. Correspondence:
 - i. Gamlingay's tree planting project
17. To consider the appointment of LGS Services to undertake the internal audit for financial year ending 31st March 2021
18. Finance:
 - i. To consider the following payments for approval
 - *Abacus Oil Experts* – Village Hall annual boiler service - £144.00
 - *Fire & Safety Solutions Ltd* – Village Hall annual service and equipment - £201.00
 - *ICO* – Annual renewal of Data Protection fee - £35.00
 - *CAPALC* – Annual subscription and DPO membership - £217.68
 - *MRL Astor* – Village Hall water rates - £40.36
 - *K Wilde* – Salary payments March and April
 - *K Wilde* – Overtime January to February – £101.84
 - *K Wilde* – Reimbursements for purchases January to March – £124.06
 - ii. To consider alternative bankers for the Parish Council
19. To consider NALC's guidance for the possible return of face to face meetings as of 7th May 2021, in accordance with Government legislation
20. **Further to agenda item 19, to reconsider the time and date of the Annual Parish Meeting and the Annual General Meeting of the Parish Council**
21. To note the time of meeting closure

To join the meeting

For internet access please go to **www.zoom.us** and select the option 'Join a Meeting'.

For telephone access please call any one of the following telephone numbers:

0203 901 7895 / 0203 051 2874 / 0203 481 5237

Regardless of how you choose to join the meeting you will need to use the following meeting identification number (ID): 819 4043 0171

The meeting passcode is: 53535

You will be asked to make your identity known when you join the meeting but your personal details will not be included in the meeting minutes or on any other written record unless it is pertinent to the meeting, in which case your permission will be sought by the Parish Clerk before your details are publicly recorded.

We recommended that you join the 'waiting room' for the meeting just before 7.30pm.

Details of the meeting protocol can be found on the Parish Council page of the Hatley website (www.hatley.info).